

Form Name: Katie School Student Opportunity
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Katie School Student Opportunity

Company Name	Associated Agencies
Contact Person	Erika Oropeza Rubio
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Address	1701 Golf Rd Rolling Meadows, IL 60008
Company Website	https://associated-insurance-and-risk-management.careerplug.com/jobs/2243193/apps/new
Indicate what opportunity is available	Full-time
Title of Available Position	Insurance Summer Internship
Opportunity Location	Rolling Meadows, IL
Salary/Wage Range	\$21

Description of Opportunity

Internship Overview:

The Property & Casualty (P&C) Internship offers comprehensive experience in insurance sales, encompassing the entire sales process. Interns will be fully integrated into our P&C and Claims teams, working closely with sales leaders and service team members to support essential tasks for securing and retaining business. While the focus is on P&C insurance, the internship will also provide exposure to various other aspects of insurance, including group benefits, individual benefits, 401k plans, personal lines, claims, and more. Additionally, interns will have the opportunity to engage with senior leadership, attending meetings and sales opportunities. Apart from the workload, the internship promises a blend of work and fun, featuring events such as an ice cream socials, company outings, intern activities, and educational lunch-and-learns with strategic partners.

Key Responsibilities:

Assist with new business marketing and renewal submissions by:

- Preparing applications

- Analyzing claims experience

- Delivering insurance documents to clients

- Maintaining records in the agency management system

- Executing billing and invoicing tasks

- Assist our claims team by:

- Entering new claims into our agency management system

- Obtaining claim statuses and plans of action for our advocates

- Support the migration of client data into a self-servicing portal

- Obtain and analyze motor vehicle reports (MVR's)

- Analyze flood risk using flood zone determination reports

Mentorship Program:

As part of the internship experience, interns will be matched with sales leaders within the organization who will serve as mentors. These mentors will provide valuable insights into building a successful book of business and guide interns in working directly on accounts from inception to completion, encompassing tasks such as obtaining quotes and compiling risk information. This mentorship program provides an excellent opportunity for interns to network, learn, and grow within the industry.

Associated is one of the top privately-held insurance and risk management firms in the country. We assist businesses and individuals with their insurance needs, including property, casualty, and employee benefits, and more. Founded in 1890, our longevity in the industry provides unparalleled

expertise and longstanding relationships with leading insurance carriers.

Our proven track record empowers us to anticipate insurance or risk management needs and create innovative and productive solutions, ultimately driving down costs for our clients over time.

We serve nearly 15,000 clients nationwide, small and large, for-profit and non-profit, with needs ranging from basic insurance to complex programs.

Preferred Skills

Insurance Majors

**Please Specify How You Would Like
Students to Apply**

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