

Form Name: Katie School Student Opportunity
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Katie School Student Opportunity

Company Name	Philadelphia Insurance Companies
Contact Person	Toni.Dore@phly.com
Title of Contact	Marketing Executive Assistant to Regional Vice President
Email	Toni.Dore@phly.com
Phone	(630) 300-7001
Address	263 Shuman Blvd. Suite 200 Naperville , IL 60563
Company Website	www.PHLY.com
Indicate what opportunity is available	Internship
Title of Available Position	2026 Summer Associates (Naperville, IL)
Opportunity Location	Naperville IL
Salary/Wage Range	\$21-\$22
Opportunity Start Date:	06/01/2026
Opportunity End Date	08/07/2026

Description of Opportunity

Tasks/Responsibilities:

The daily tasks for each Associate will be slightly different based on the business unit they will work in but may consist of (not an inclusive list and subject to change):

Assistance with managing weekly reports, daily tasks, special projects and supporting new and renewal business processing. Participation in business unit team meetings, regional cross functional meetings and possibly agency meetings. Exposure to regional peer team members to learn intricacies of each division and overall business operations.

Program Overview/Benefits:

- Program runs June 1, 2026-August 7, 2026; Monday through Friday, 8:30-5:00pm LT
- Hybrid Schedule - 3 days minimum in the office/week
- Participation in a team project; teams meet weekly to collaborate and prepare their final presentation which will be delivered to the leadership team at the end of the program
- Attend weekly department overview presentations delivered by Senior Leadership to gain knowledge of the company and industry
- Weekly meetings with your assigned mentor
- On the job training within the department at the direction of the supervising manager
- Volunteer opportunities
- Hourly rate range \$21.00-\$22.00 depending on year in school
- Opportunities within the program are available nationwide. Students can refer to each posting for the intended location of the assignment

Preferred Skills

Qualifications:

- Rising Junior or Senior pursuing a bachelor's degree
 - Involvement in community and extracurricular activities is preferred
 - Excellent written and verbal communications skills
 - Excellent customer service skills
 - Maintain a cumulative GPA of 3.0 or higher
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**Please Specify How You Would
Like Students to Apply**

We are looking to fill several internship positions on our Marketing, Account Management and Underwriting teams in the Naperville, IL office! Please apply online using the links below:

Summer Associate - Marketing/Sales

<https://phly-jobs.ttcportals.com/jobs/17282068-summer-associate-marketing-slash-sales-naperville-il>

Summer Associate - Account Management

<https://phly-jobs.ttcportals.com/jobs/17262734-summer-associate-account-management-naperville-il>

Summer Associate - Underwriting

<https://phly-jobs.ttcportals.com/jobs/17263216-summer-associate-underwriting-commercial-lines-naperville-il>
