

# Matthew A. Habas

(815)-557-3157

bballmatt5@gmail.com

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**Objective:** A position with growth potential where my discipline, positive attitude, professionalism, untiring efforts and interest can be utilized in the work environment.

**Education: Illinois State University, Normal, IL**

Degree: Bachelor of Science

Major: Insurance

GPA: 3.2/4.0

05/2011

**Joliet Junior College, Joliet, IL**

Degree: Associates in Arts

05/2009

**Awards: National Math Honors Society**

Held a GPA of 3.5/4.0 in Mathematics courses, as well as a 3.5/4.0 GPA overall

**Activities, Organizations and Volunteering:**

**Gamma Iota Sigma**

September 2010-present

Insurance and Finance business fraternity active member

Helped out at the local Veterans of Foreign Wars establishment to serve food and interact with veterans and their families

Aug 2005-Jan 2006

**Risk Insurance Management Society**

October 2010-present

**Work Experience:**

Mitchell's Food Mart (February 2006-June 2009)

- Butcher, carry-out service
- Helped customers with questions to ensure satisfaction
- Made sure store was running ethically and smoothly
- Worked in a team environment
- Helped owner with stock orders at the end of the month

**Skills:**

Proficient in the following programs:

- Microsoft Word, Excel, PowerPoint and Access
- Excellent financial skills
- Customer friendly
- Remarkably team oriented
- Able to work productively