

The Horton Group – Internships

Horton Benefits Solutions Intern: The Client Service Representative provides assistance to Producers and Account Executives in the handling of new and renewal business and is responsible for assisting clients with service and claim needs.

Horton Risk Assessment Intern: The HRAS Intern provides assistance to Producers and other members of the account team in the handling of various tasks associated with new and renewal business. Responsibilities include the processing various requests according to division best practices procedures, and quality standards.

Sales and Marketing Intern: The Sales & Marketing Intern will gain exposure to the practical use of marketing research for marketing and sales in the insurance industry. The skills developed through this internship offer exposure to a professional business environment and insight into vertical channel marketing. Working under the direction of the New Business Development Department, the intern will have an opportunity to gain practical work experience that enhances educational and career goals.

Human Resources Intern: The Intern will provide clerical and technical assistance to support the operations of Human Resources. This will include processing benefits changes, preparing letters, auditing benefits, projects with spread sheets and general clerical duties regarding recruiting and hiring employees.

Corporate Resources Intern: The Corporate Resources Intern will gain exposure to the company's internal operations including facility management, event planning and coordination, company communications, and office services. The intern will provide support and administrative assistance with daily operations duties. Working under the direction of the Director of Operations, the intern will have an opportunity to gain practical work experience that enhances educational and career goals.

Wellness Intern: The Wellness Intern will gain exposure to the practical use of systems and procedures in providing internal support of data management and materials to support team functions. The skills developed through this internship offer exposure to a professional business environment and insight into wellness/health initiatives for our clients. Working under the direction of the Horton Health Initiative Wellness Collective/Wellness Connectors team, the intern will have an opportunity to gain practical work experience that enhances educational and career goals.

Safety Intern: The Safety Intern is responsible for providing support to the Safety Consultants by assisting multiple clients with occupational safety and health compliance needs. Responsibilities include, but are not limited to, support in performing comprehensive safety audits, developing customized written compliance programs, providing site-specific training, performing industrial hygiene monitoring, conducting site safety inspections, providing OSHA assistance and managing an ongoing client base.